

PHARMACY PERSONNEL

A. PHARMACIST

All Pharmacists must be licensed in the state of Florida, in accordance with Chapter 465, F.S.. Each Community Pharmacy Permit must have a Prescription Department Manager of Record. Each facility with an institution permit must have the services of a Consultant Pharmacist of Record who is licensed as such pursuant to Chapter 465, F.S. The Consultant Pharmacist may be a full-time employee or may provide services by contract at the institution.

All pharmacy personnel will be under the supervision of a Pharmacy Manager, or Pharmacist. The Statewide Chief of Pharmaceutical Services will supervise the Pharmacy Managers.

A licensed Pharmacist shall prepare and dispense drugs after receiving a written order from the practitioner authorized by state law to prescribe. Verbal orders from an authorized practitioner over the telephone may be taken by the Pharmacist and immediately reduced to writing if time does not permit a written order to be delivered to the pharmacy.

Only a Pharmacist or authorized pharmacy personnel under the direction and supervision of a Pharmacist shall make labeling changes on transfer medications from one container to another.

B. PHARMACY TECHNICIAN

Each Pharmacy Technician shall be registered by the Board of Pharmacy, F.S. 465.014. Each institutional Consultant Pharmacist shall develop procedures for use of Pharmacy Technicians when applicable. A written policy must be in the institutional policy and procedures manual stating the scope of practice of all technicians within the institution. Pharmacy Technicians must be under the direct supervision of a registered Pharmacist. These procedures shall be outlined in the institutional pharmacy policy and procedure manual and shall comply with Section 465.014, F.S. Pharmacist to Pharmacy Technician Ratio must meet the requirements of 64B16-27.410 related to supervision outside the 1:1 ratio. All Technicians must wear a type of nametag or identification badge that is clearly visible which specifically identifies the employee by stating Pharmacy Technician (Chapter 465, F.S., and Rule 64B16-27.410, F.A.C.).

A Technician shall not enter the pharmacy until a registered Pharmacist is physically located within the institution.

C. CHANGE IN CONSULTANT PHARMACIST/PHARMACY MANAGER

The Florida Board of Pharmacy must be notified in writing by the Chief Health Officer or Consultant Pharmacist/Pharmacy Manager within ten (10) days of any change in the status of the Consultant Pharmacist in any Class II institutional pharmacy or modified II-B pharmacy permit and Pharmacy Manager for community pharmacy or special limited community pharmacy permit.

Change of Consultant Pharmacist of Record. No later than ten (10) days after a change of designated consultant pharmacist for an Institutional, ~~or~~ Special Assisted Living Facility pharmacy, or a Special Sterile Compounding Permittee, both the pharmacy permittee and the newly designated consultant pharmacist of record shall notify the Board of the change and the identity of the newly designated consultant pharmacist. Notification shall be accomplished by completing Form DH-MQA 1184 (01/18), Consultant Pharmacist of Record (COR) Designation and Privacy Statement Acknowledgement.

Change of prescription department manager. No later than ten (10) days after a change of designated prescription department manager for a community pharmacy, both the pharmacy permittee and the newly designated prescription department manager shall notify the Board of the change and the identity of the newly designated prescription department manager. Notification shall be accomplished by completing Form DOH/MQA/PH10, 01/18, Prescription Department Manager (PDM) Designation and Privacy Statement Acknowledgement,

A copy shall be sent to the Chief of Pharmaceutical Services.

D. CONTINUING EDUCATION AND TRAINING

All Pharmacists and Pharmacy Technicians shall participate in sufficient continuing education and training sessions to maintain his/her pharmacy license as required by the Florida State Board of Pharmacy and must post a current license in the pharmacy. The Consultant Pharmacist license must also be posted in the pharmacy. All auxiliary personnel of the pharmacy must meet the training requirements of the institution.